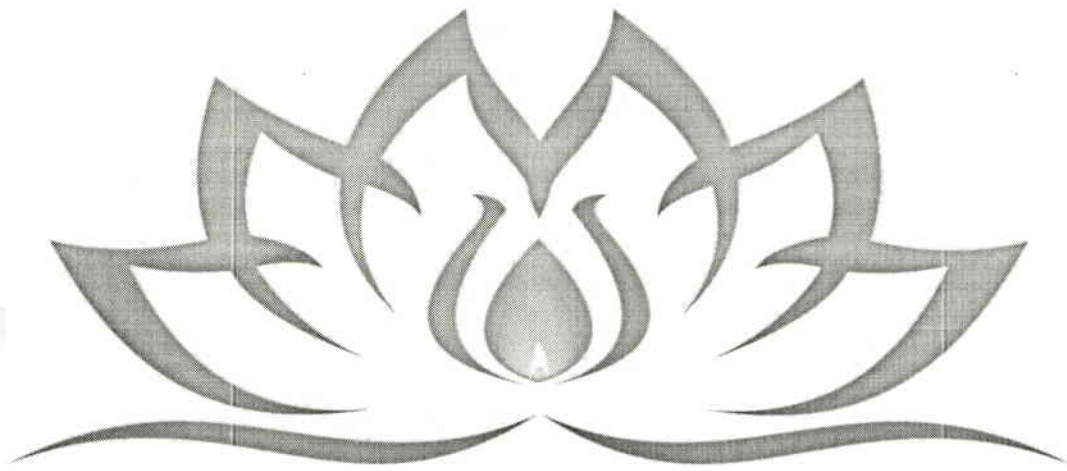


MEWAR UNIVERSITY

EXAMINATION CELL



Mewar University

Knowledge to Wisdom
Knowledge to Wisdom

ANNUAL REPORT 2021 - 22

Submitted on: 6th Oct- 2022

VISION AND MISSION OF THE UNIVERSITY

VISION

“To develop a center of excellence for technical, professional and vocational education and research at par with national and international standards”.

MISSION

“To develop the framework for effectively conducting various educational and research programmes of the highest standards so as to produce confident, self-reliant and responsible youth for the society and outstanding professionals for government, industry and business. The mission is to **"Reach the unreached"**

INTRODUCTION

The Mewar University has formal Semester / Annual examinations. These Invigilated examinations are held in May/June and December/January and at such other times as per the University Academic Calendar. No coursework (Essays, Assignments, Internal tests or others) may be scheduled for the examination period or the preceding consolidation period. The Choice Based Credit System (CBCS) is an educational model that allows students to opt for courses & subjects of their choice - core, elective courses, open or global electives & skill-based courses. Unlike the traditional marking-based system, the CBCS grading pattern is based on earned credits every semester.

Examinations are held in all courses to assess the work done by students. These may take the form of:

End Term (All Parts) written final examinations under invigilation conditions (summative assessment),

Mid Term Exam (Pharmaceutical Sciences and Agriculture only), practical and other forms of assessment (formative assessment):

Academic Calendar for the session 2021-22

Academic Calendar issued by the Dean Academics right before the commencement of the academic session 2021-22. The examination Calendar is prepared by the Examination Cell based on the Academic Calendar and the same the notified earlier to

the students.

As per the academic calendar, the Examination schedule including the practical exam is given below:

S. No.	Examination	Last Teaching Date	Examination including Practical
1	Odd Semester 2021-22	08-01-2022	10-01-2022 to 05-02-2022
2	Even Semester/Yearly 2021-22	18-06-2022	20-06-2022 to 20-07-2022

Committee

To devise detailed procedures for an efficient, transparent, and fair evaluation of students, including coordination of activities relating to the conduct of examinations, various statutory committees are constituted as under:

- ❖ Examination Committee
- ❖ Examination Discipline Committee
- ❖ Result Moderation Committee

Examination Committee

The Examination Committee is constituted by the Academic Council at the University level to frame detailed guidelines and procedures for an efficient, transparent and fair evaluation of students' performance and conduct of examinations. The composition of the Examination Committee for the academic session 2021-22 was as under:

Centre Superintendent

1. Mr. Kapil Nahar (Deputy Dean, Faculty of Engineering & Technology)

Dy. Superintendents

1. Dr. Pramod Mehta (HOD, Mathematics)
2. Mr. Jitendra Vaswani (Assistant Professor, ECE)

Members

1. Dr. Esar Ahmed (HOD, Civil Engg.)
2. Mr. Suraj Kumar (Assistant Professor, EE)
3. Mr. Rajesh Bhatt (HOD, Management)
4. Mr. Brijesh Meena (Assistant Professor, Agri.)
5. Mr. Raj Singh (Assistant Professor, Management)

Flying Squad Team –

1. Mr. Sushil Sharma (Dy.CoE)
2. Mr. B.L. Pal & Team (HOD, CSE)

Examination Administration

- a) All final decisions related to Date Sheet, Seating Plan, Assigning Duty Charts, Fees and Penalty (Late coming / Uniform / Duplicate Admit Card, etc.) and Supervising day-to-day conduct of Examinations to be taken by the Examination Committee.

- b) Confidential material shall be supplied by the Office of COE.
 c) All daily requisite reports from the Examination Committee shall be submitted to the Office of Controller of Examination.

Duration of Examination

The Duration of the examination depends upon the scheme of the particular programmes/courses.

Format of Question Paper

UG/PG programme/course examination as per the respective programme/course scheme.

Preparation and Notification of Examination Schedule:

Mewar University follows a Choice Based Credit System (CBCS), examinations are conducted only on the basis of course code and accordingly Examination Department prepares the Examination schedule and publishes it for students.

S.No	Academic Session 2021 - 22	Examination
1	Odd Semester 2021-22	10-01-2022 to 05-02-2022
2	Even Semester/Yearly 2021-22	20-06-2022 to 20-07-2022

Debarred Category

A student whose attendance is greater than or equal to (\geq) 70% but less than 75% is allowed to appear in the End Semester Examination after obtaining approval of HoD/Dean & Dean Academics.

Summary of Borderline Debarred cases during Academic Session 2021 – 2022 is as under:-

Examination -->	Odd Sem.	Even Sem/Yearly
No. of students applied	45	34
No. of students permitted	42	32
No. of students not permitted	03	02

Status of Examination Forms Submitted and Admit Card Generated:

The status of the Admit Cards issued to the students during the academic session 2021–22 was as under:

S. No	Academic Session 2021-22	Examination Forms Submitted	Admit Cards Generated
1	Odd Semester 2021-22	3439	3394
2	Even Semester/Yearly 2021-22	2914	2883

Conduct of Examinations

The Examination Department conducted the following examinations during the academic session 2021-22

S. No.	Session	Examination	No. of Programs	Total No. of Students
1	Odd Semester 2021-22	10-01-2022 to 05-02-2022	26	3394
2	Even Semester/Yearly 2021-22	20-06-2022 to 20-07-2022	33	2883

Examination Discipline Committee

The Examination Discipline Committee is constituted by the Vice Chancellor at the University level to consider the cases of misconduct, misbehaviour of students and their use of unfair means in examinations and disorderly conduct of examinations.

The constitution of the Examination Discipline Committee during the academic session 2021-22 was as under:

Composition	Designation	Nominated Person
Pro Vice Chancellor / Dean / Head of Inst.	Chairperson	Dean Academics
Two Heads Departments /Constituent Units	Member	Dr. Gulzar Ahmad
	Member	Dr. Neelu Jain
One Senior Officer of the University	Member	Dy. Registrar
Controller of Examinations	Member Secretary	Dy. COE

The mode of unfair means adopted by the students is as under: -

Mode	Odd Sem. 2021-22	Even Sem. 2021-22
Incriminating Material (Handwritten/ Printed Paper)	15	12
Possession of Mobile	5	8
Misbehave	3	2
Without Admit Card	24	31
During Evaluation (request for passing marks/ disclosing identity)	1	0
Total Cases	48	53

Evaluation of Answer Sheets

Day wise Answer Books after the examinations are submitted by the at Centralized Evaluation Centre. Answer Books are made available for evaluation on next day and are issued to concerned Evaluators. All answer books are evaluated only at Centralized Evaluation Centre. No one is permitted to carry any answer sheet outside the evaluation centre.

Examination	No. of Evaluators	Answer Books Evaluated
Odd Semester 2021-22	274	20364
Even Semester/Yearly 2021-22	276	17308

Grace/Moderation of Results

- Grace marks not awarded for session 2021-22.
- Moderation of result has not been carried out for session 2021-22.

Detail of Grievances posted by the students:

A grievance raised by the students and action taken by the Examination Department is as under:

S. No.	Title	No. of Students
1	Grievances Raised	11
2	Grievances resolved	4
3	Grievances sent for clarification	4
4	No. of Grievances escalated	0

The summary of Grievances related to rechecking during Academic Session 2021 –2022 is as under: -

Examination -->	Odd Sem. 2021-22	Even Sem. 2021-222
Number of students who appeared in the final exam	3394	2884
Number of applications received for re-evaluation	6	5
Number of re-evaluation cases where marks changed	02	02

Degree Awarded

The student who meets the qualifying criteria is awarded the degree. Total Degrees were awarded to the students who have successfully completed the programme in the year 2021-22. The summary is as under:

UG	PG	Ph.D	Total
557	609	249	1415

Controller of Examination

COE
MEWAR UNIVERSITY
Gangrar, Chittorgarh.